

MEMO

TO: Steve Board, District Administrator and Richland School Board
FROM: Lori Pizer, District Bookkeeper
DATE: May 17, 2023
RE: Budget Transfer Requests

BACKGROUND: On October 24, 2023, the Board of Education adopted the 2022-23 School Budget. Once this budget is adopted, there are restrictions on how money can be transferred between accounts. Throughout any given school year, the administration will request money to be transferred from one account to another, to address changes incurred. While many of these transfers can be approved internally, the transfer requests listed below are those requiring Board approval. This approval must be done via a two-thirds majority vote and followed up with a class one publication notice within 15 days of the Board meeting.

The requested transfers, requiring Board Approval, is on the following page. A summary of these transfers is as follows:

Ref #1: District-Wide Budget Adjustment

Ref #2: High School Athletic Budget Adjustment

Ref #3: AODA Budget Adjustment

Expect similar requests at Board meetings in the near future, as our school year comes to an end and journal entries/adjustments are needed for proper accounting and reporting.

RECOMMENDATION: Per Board Policy #704, in accordance with the provisions of the Wisconsin Statute 65.90(5)(a), please approve the above Budget Adjustments for the 2022-23 Fiscal Year. This shall require at least a two-thirds majority vote.

Notice of Budget Changes – Statute 65.90(5)(a)
Change in Anticipated Expenditure Appropriations

Notice is hereby given, in accordance with the provisions of the Wisconsin Statute 65.90(5)(a), that the School Board of Richland School District, on January 23, 2023 adopted the following changes to the previously approved budgeted 2022-23 amounts. The following presents only adopted budget line items with changes. Unchanged line items are not presented.

Ref #	Account	Line Item Description	Current Budget	Modified Budget	Change in \$\$
1	10 E 800 417 110000 000	Paper	5000	9000	4000
	10 E 800 417 120000 000	Paper	5000	9000	4000
	10 E 800 386 213200 000	Guidance Counseling	0	1000	1000
	10 E 800 310 214100 000	Direction of Health	1500	4300	2800
	10 E 800 362 232200 000	Software	0	100	100
	10 E 800 310 252410 000	Flexible Benefits	2000	8000	6000
	10 E 800 310 264500 000	Health Services	2500	3200	700
	10 E 800 310 266200 000	Systems Analysis	6000	12000	6000
	10 E 800 972 492000 000	Tax Chargebacks	112	512	400
2	10 E 460 341 256746 000	Pupil Travel	6500	808	-5,692
3	10 E 300 411 214900 388	AODA	-500	0	500
	10 E 400 310 141730 388	AODA	1000	500	-500